

HINGHAM HIGH SCHOOL PTO MINUTES APRIL 6, 2017

ATTENDANCE: Barbie Dwyer (President), Kristin Parnell (Vice President), Jane McGrath (Treasurer), Michelle Ayer (Secretary), Paula Girouard McCann (Principal), Esther Zhong, Dana Donnelly

Principal's Report (Paula Girouard McCann)

- The senior class service day, Harbormen Helping Hingham, will be held Thursday, April 13. Nearly every senior has volunteered for a day of service to complete projects submitted from agencies, clubs and businesses across Hingham.
- HCAM will be on several sites to record students giving back to their communities.
- There are approximately 20 parent volunteers to serve as on-site project supervisors
- The PTO is providing a light breakfast to kick off the day
- Slut the Play will be performed at HHS May 4,5,6.
- HHS is the first public high school to perform the play and the playwright has been working with the students and will attend one of the performances
- There has been respectful discussion about the play on social media

Treasurer's Report (Jane McGrath)

- Financials remain on budget
- There are still some outstanding invoices for mini-grant payments to follow up
- PTO contributed \$592 towards t-shirts for Harbormen Helping Hingham students and volunteers
- Green committee request to purchase hand dryers is expected

Secretary's Report (Michelle Ayer)

- March PTO meeting minutes reviewed and approved.

Committee Reports

Hospitality (email report)

- \$2307 remaining in budget
- Funds will be used to supply cupcakes and water for the NHS reception on April 12 and to host the end of year staff lunch
- Potential increase to budget for next year from \$2,500 to \$3,000

Class Parent Update (Michelle Ayer)

- Jr Prom at Pembroke Country Club will be held May 12. Tickets on sale after April break
- Sr Prom venue chosen and will be revealed at Jr Prom
- Discussed increasing student involvement in fundraising and class activities
- Consider a class parent guidebook to supplement the class advisor guidebook for incoming class parents
- The Antique Fair did not raise as much money as prior years; may consider passing on to another organization. Follow up with Michelle Wagner to discuss

Weekly Bulletin (Dana Donnelly)

- Suggestion to include more editors/compiler to take turns preparing bulletin each week; time consuming to find all the information
- Open rate just 43% so is this an effective tool for parents?
- Survey to be sent to parents requesting feedback for the bulletin (necessity, frequency, delivery method, content, etc)

New Business

- Budget requests have gone out to all chairs to review and make recommendations/requests for next year's funding
- Freshman orientation will need additional funds given the class size of ~380 students
- Hospitality request for \$500 increase
- 8th grade information night at HHS on May 11
- Senior Night insurance coverage will be increased at a nominal cost
- June PTO meeting will be an evening reception/recognition event
- Open PTO board positions for 2017-2018:
 - Century Club
 - Mini-Grants
 - Red Carpet
 - School Pictures
 - Sport & Ski Sale (co-chair needed)
 - Weekly Bulletin
 - 2021 Class Parents
 - Class Parent Co-ordinator (new role)
- Liason for School Council needed
- New Volunteers
 - Treasurer: Jane McGrath
 - Directory: Nancy MacDonald (with Linda Kaczor)
 - Hospitality: Liz Donohue (with Marcy Lamlein)

Meeting Adjourned 11AM

Next PTO meeting Thursday, May 4, 9:30am Room 103