

## **Hingham High School PTO Minutes September 8, 2016**

### **Attendees**

Paula Girouard-McCann (Principal), Barbie Dwyer, (President), Kristin Parnell (Vice President), Claudia Eaton (Treasurer) Carol Falvey (School Committee), Dana Donnelly (Weekly Bulletin), Libby Lewiecki (Webmaster), Andrea Dewire (Green Committee), Marcey Dwyer Lamlein (Hospitality), Lisa Patterson (Class Parent 2017/Ski & Sports Sale), Joy Nilsen (Class Parent 2018), Michelle Wagner (Class Parent 2020) Lenore Rasmussen (Class Parent 2020), Theresa Caeboro (parent)

### **Call to Order 7:10 pm**

#### **Principal's Report**

- School year off to a good start
- Thanked the PTO for sending food to her house and for all of the support from the community at HHS.

#### **Treasurer's Report**

- Review of current budget.
- Agenda sales have basically covered the expense of purchasing them after the sale at picture day. The rest of the sales will be profit.
- Senior speaker for 2017 has been paid for.
- Revolution Prep fundraiser contributed \$450 at the end of the last school year.

#### **Secretary Report**

Meeting Minutes from May 2016 were reviewed and approved

#### **Green Committee Report**

Andrea reported that booster organizations need to be better about recycling. She will have a discussion with them.

#### **Ski & Sports Sales**

Publicity will start soon. Consignments of goods will take place on Thursday prior to the sale.

## **Hospitality**

- Hospitality will host 10 events during the school year.
- The goal is to invite more parents to participate with donations or the opportunity to come in and meet the teachers when volunteering at an event.
- Committee will be using signup.com to recruit volunteers and donations.
- The committee will start collecting raffle prizes for the spring now. The PTO secretary will have to check in the gift certificates. The gift certificates can be stored in the safe in the school office.

## **HHS Bulletin**

The deadline for submissions will be Thursdays at 6pm.

## **Webmaster Report**

Libby would like members of the PTO to review the description of their committees and submit changes as needed.

## **Antique Sale**

Class of 2017 will run the sale again this year. Next year all four classes will work on the sale together and split the proceeds. One person will need to be the main point of contact for the sale.

## **New Business**

- Securing a separate insurance policy for 2017 Senior Night and Ski and Sports sale was discussed. The PTO may not be covered under HPS policy because no teachers are involved.
- Constant Contact password will be reset and given to the class parents and members of the PTO executive board.
- Carol Falvey suggested that the PTO discuss and publish what is an appropriate use of the PTO Directory.
- A fund raising opportunity with Rosie's Prints was discussed.
- Board Vacancies
  - Ski & Sports is looking for a new chair for next year.
  - Lenore Rasmussen volunteered to be a class parent for the class of 2020
  - Jane McGrath volunteered to be the treasure next year

**Meeting adjourned 8:30 pm.**